

ERGONOMICS: IT'S PLACE IN STRATEGIC PLANNING

Manager / Leader
Application Worksheet

ERGONOMICS CONSIDERATION SHEET

Reason to consider ergonomic initiative:

(select all that apply)

- | | | |
|--|---|---|
| <input type="checkbox"/> New construction | <input type="checkbox"/> Updated standards/regulations | <input type="checkbox"/> Routine non-compliance |
| <input type="checkbox"/> Approved renovation | <input type="checkbox"/> Increase in staff injury reporting | <input type="checkbox"/> Risk analysis |
| <input type="checkbox"/> Upgraded equipment | <input type="checkbox"/> Quality assurance audit findings | |

Details of finding(s):

Proposed solution:

Data to reference:

(select all that apply)

- Staff Accident Report Analytics
- Productivity Benchmarks
- Staff Surveys
- Competency Assessments
- Compliance Reports
- Other: _____

Resource references:

(select all that apply)

- ANSI/AAMI: _____
- AORN Perioperative Guidelines: _____
- OSHA
- Other: _____



PLAN, DO, CHECK, ACT: Planning & Reference Sheet

PLAN

Work group:	Methods of communication:
1 _____	1 _____
2 _____	2 _____
3 _____	3 _____
4 _____	Meeting Frequency: _____
5 _____	Day of Week: _____ Time: _____
	Duration: _____ Location: _____

DO

Work group:	Who:	Due:
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

ACT

Progress will be measured by:

ACT

Education and awareness:

- In-service
- Updated SOP's
- Flyers & posters

Evaluate changes and progress with:

- Routine quality audits
- Routine Analytics review every: _____
- Other: _____

Maintenance/updates will occur: _____